



Quality Hotel NOAH'S *On the Beach*

Newcastle's ONLY Beach Front
Function Venue



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Beach your Business with Confidence

At Quality Hotel NOAH'S On the Beach, we will take care of all your business requirements.

Organisation is our business, so let us organise your conference, meeting or event! We will arrange all the details from notepads and pens to electronic equipment and catering. We will also coordinate any extra activities or tours you may require.

At Quality Hotel NOAH'S On the Beach we will advise you on the best package for your company to ensure your 'business' runs smoothly and successfully.

Beyond Business

Quality Hotel NOAH'S On the Beach goes beyond the requirements of business, we hope to make your time with us as easy and as comfortable as possible.

Whether you are planning a conference, a meeting, a cocktail party or an event that requires multiple gatherings, our rooms can be set to suit your needs. Our purpose built meeting facilities coupled with our experienced Functions Team will deliver a meeting experience that exceeds all expectations. A dedicated Functions Coordinator will assist with all aspects of your meeting from planning through to execution, leaving you free to achieve your meeting goals.



Flexible Formations

The function rooms at Quality Hotel NOAH'S On the Beach offer maximum flexibility with a minimum of fuss. Roller door access to our Prelude Foyer and generous access doors allow for large product displays and motor vehicles.

Technical Equipment

We are fully equipped to handle all your technical requirements. Audio Visual Experts can ensure you receive the latest technical and creative support to theme and stage your event.

Wireless broadband internet access is available in all accommodation rooms, meeting rooms and public areas. We also have a 24 hour business centre.

Room with a View

91 Accommodation rooms offer different views of Newcastle and its surrounds. Standard rooms overlook Newcastle's historic East End, Harbour View Rooms overlook Newcastle's bustling Harbour and Foreshore and Ocean View rooms offer a spectacular view of the Pacific Ocean across Newcastle Beach.

All rooms feature a balcony and décor that reflects the ocean setting. In addition to high speed wireless internet access, rooms provide Foxtel and all expected amenities and services. Delegates accommodation can be coordinated as part of your package with all your partner's needs catered too.



ROOM HIRE DETAILS

BOARDROOM

Our Boardroom is located on the 6th floor with a wall of glass overlooking Newcastle's Harbour, foreshore parklands and historic East End district. It is generally kept in a formal boardroom formation and seats up to 16 people comfortably.

Weekday Hire \$185.00 / Saturdays & Sundays \$220.00

Sunday of a long weekend & public holidays a 10% surcharge will apply.

*Please note that the Boardroom has a minimum catering spend of \$200.00.

HARBOUR VIEW ROOM

The Harbour View Room is also located on the 6th floor of the Hotel, with 2 walls of glass overlooking Newcastle's Harbour, foreshore parklands and central business district. The views are spectacular through the day and the night light views are especially amazing; making the room perfect for intimate dinners or cocktail parties. This room seats up to 40 people.

Weekday Hire \$210.00 / Saturdays & Sundays \$250.00

Sunday of a long Weekend & Public Holidays a 10% surcharge will apply.

*Please note that the Harbour View Room has a minimum catering spend of \$300.00.

PROMENADE ROOM

Our Promenade Room forms part of our ground floor function wing, which overlooks Newcastle Beach and the Pacific Ocean. This room has floor to ceiling windows on two of its ocean sides with a large corner window. The room also features hidden vehicle access for easy loading and unloading of large displays. The Promenade room seats up to 70 people or 60 people with a dance floor.

Weekday Hire \$350.00 / Saturdays & Sundays \$450.00

Sunday of a Long Weekend & Public Holidays a 10% surcharge will apply.

*Please note that the Promenade Room has a minimum catering spend of \$500.00.



PACIFIC ROOM

The Pacific Room has a wall of glass overlooking Newcastle Beach and the Pacific Ocean. It is located on the ground floor of the Hotel and features hidden vehicle access for easy loading and unloading of large displays. The room seats up to 150 people or 80 people with a dance floor.

Weekday Hire \$400.00 / Saturdays & Sundays \$600.00

Sunday of a Long Weekend & Public Holidays a 10% surcharge will apply.

*Please note that the Pacific Room has a minimum catering spend of \$800.00.

PACIFIC EAST ROOM

The Pacific East Room is located on the ground floor and makes up one half of the Pacific Room. With ceiling to floor glass windows looking out over stunning Newcastle Beach, this is the perfect room for smaller gatherings such as corporate meetings, breakout sessions and private cocktail functions.

The Pacific East Room seats up to 50 people.

Week day Hire \$230.00 / Saturdays & Sundays \$300.00

Sunday of a long weekend & Public Holidays a 10% surcharge will apply.

*Please note that the Pacific East Room has a minimum catering spend of \$300.00.

PACIFIC WEST ROOM

The Pacific West Room makes up the other half of the Pacific Room and is also located on the ground floor. Offering natural light to create a unique environment for private lunch functions or an intimate private dinner.

The Pacific West Room seats up to 50 people. Week day Hire \$230.00- Saturdays, Sundays & Weddings \$300.00, Sundays of a long weekend & Public Holidays a 10% surcharge will apply.

*Please note that the Pacific West Room has a minimum catering spend of \$300.00.



PROMENADE BALLROOM

Our "Promenade Ballroom" is located on the ground floor of the hotel looking out over Newcastle Beach and the Pacific Ocean. A unique room with floor to ceiling windows on two of its ocean sides with a large corner window. With ornamental ceilings and marbled blue colouring, the *Promenade Ballroom* provides a wonderful, elegant atmosphere for any function. The Promenade Ballroom seats up to 200 people or 110 with a dance floor. Minimum numbers for weddings in the Ballroom are 91 persons.

Weekday Hire \$560.00 / Saturdays & Sundays \$670.00

Sunday of a long weekend & Public Holidays a 10% surcharge will apply.

*Please note that the Promenade Ballroom has a minimum catering spend of \$1200.00

BALLROOM

Our "Ballroom" is the dramatic combination of both the Pacific and Promenade Rooms. The Ballroom features two walls of floor to ceiling glass windows with breathtaking views of Newcastle Beach & the Pacific Ocean. With ornamental ceilings & marbled blue colouring, the Ballroom provides a wonderful, elegant atmosphere for any large function. The Ballroom seats up to 300 people or 170 people with a dance floor. Minimum numbers for weddings in the Ballroom are 111 persons.

Week day Hire \$710.00 / Saturdays & Sundays \$850.00

Sunday of a long weekend & Public Holidays a 10% surcharge will apply.

*Please note that the Ballroom has a minimum catering spend of \$1600.00.



PRIVATE DINING ROOM

Treat your guests to the ultimate dining experience in our award winning restaurant Jonah's On the Beach. Your very own private dining room overlooking spectacular Newcastle Beach. Noah's On the Beach is Newcastle's ONLY beachfront Restaurant. The Private Dining Room seats up to 40 people.

Weekday Hire \$230.00 / Saturdays, & Sundays \$300.00

Sundays of a long weekend & Public Holidays a 10% surcharge will apply.

*Please note that the Private Dining Room has a minimum catering spend of \$300.00

INCLUSIONS

Room Hire charges are inclusive of the following:

- ◆ Dedicated Function Co-ordinator
- ◆ Tables dressed with white linen cloths, (napkins, cutlery & glassware if required)
- ◆ Iced Water and Mints
- ◆ Notepads and Pens
- ◆ Projection Screen
- ◆ Standard Sound Equipment
- ◆ Standard Whiteboard
- ◆ Flip Chart Stand
- ◆ Complimentary Car Parking

Conditions apply. Please refer to our terms and conditions.

*Prices subject to change.



BREAKFAST FUNCTIONS

Continental Breakfast Buffet (minimum 20 guests)

- ◆ Pastries & Muffins, Sliced Fruit & Yoghurt, Cereal & Muesli, Assorted Breads & Toast,
- ◆ Tea, Coffee & Juice
\$18.00 per person

Continental Breakfast to the centre of each table

- ◆ Pastries & Muffins, Cereal & Muesli, Assorted Breads & Toast, Sliced Fruit,
- ◆ Tea & Coffee & Juice
\$20.00 per person

Individually Plated Hot Breakfast with Pastries and Fruit to the centre of the table

- ◆ Selection of Pastries and Fresh Fruit to the centre of the table
- ◆ Scrambled Eggs with Sausage, Hash Brown, Tomato, Bacon, Mushrooms and Toast
- ◆ Tea, Coffee & Juice
\$28.00 per person

Hot & Cold Breakfast Buffet (minimum 20 guests)

- ◆ Continental Breakfast Buffet + Hot Buffet consisting of Sausage, Hash Brown, Tomato, Scrambled Eggs, Bacon & Mushrooms
- ◆ Tea, Coffee & Juice
\$30.00 per person

Please note, the above packages include self service tea and coffee, for tea and coffee served to the table a \$2.00 surcharge applies



CONFERENCE CATERING PACKAGES

Package 1

- ◆ Tea & Coffee on arrival
- ◆ Morning Tea inclusive of tea/coffee & freshly baked items from NOAH'S Kitchen
- ◆ Lunch Option 1—lighter option (see over page)
- ◆ Afternoon Tea inclusive of tea/coffee & freshly baked biscuits

Cost per delegate \$45.00

Package 2

- ◆ Tea & Coffee on arrival
- ◆ Morning Tea inclusive of tea/coffee and a selection of freshly baked items from NOAH'S Kitchen
- ◆ Lunch Option 2 (see over page)
- ◆ Afternoon Tea inclusive of tea/coffee and a selection of freshly baked items from NOAH'S Kitchen

Cost per delegate \$50.00

Package 3

- ◆ Tea & Coffee on arrival
- ◆ Morning Tea inclusive of tea/coffee and a selection of freshly baked items from NOAH'S Kitchen
- ◆ Lunch Option 3 (see over page)
- ◆ Afternoon Tea inclusive of tea/coffee and a selection of freshly baked items from NOAH'S Kitchen

Cost per delegate \$55.00

*Minimum 10 delegates apply for all conference catering packages

LUNCH OPTIONS

Lunch Option 1

Chef's selection of the following:

- ◆ Gourmet Sandwiches
- ◆ Fresh Sliced Fruit Platter
- ◆ Tea, Coffee & Juice

Lunch Option 2

Chef's selection of the following:

- ◆ Freshly Baked Breads
- ◆ Hot Fork Dish
- ◆ Selection of Salads
- ◆ Fresh Sliced Fruit Platter
- ◆ Tea, Coffee, & Juice

Lunch Option 3

Plated Lunch served to your function room or in Jonah's Restaurant

- ◆ Cheese Platter
- ◆ Fresh Sliced Fruit Platter
- ◆ Tea, Coffee & Juice

Chef's choice of 2 from the following examples (served alternately)

- ◆ Grilled Salmon Fillet with Baby Bok Choy, Ginger and Shallot Dressing
- ◆ Roasted Scotch Fillet with Potato Puree, Steamed Greens and Red Wine Jus
- ◆ Chicken Supreme served with Chat Potatoes, Asparagus and a Tomato Sauce
- ◆ Chicken Schnitzel with Steak Fries and Salad
- ◆ Tempura Fish Fillets with Steak Fries and Salad

*Special Dietary Requirements catered for, please confirm details with your function coordinator



FUNCTION DRINKS

Beverage Packages

- ◆ 1 hour \$15.50 per person
- ◆ 2 hour \$22.00 per person
- ◆ 3 hour \$29.00 per person
- ◆ 4 hour \$34.00 per person
- ◆ 5 hour \$38.00 per person

Drink Packages inclusive of:

- ◆ Killawarra Brut & Killawarra Strawberry Dusk
- ◆ Thomas Mitchell Semillon Sauvignon Blanc—Barossa
- ◆ Thomas Mitchell Cabernet Merlot—South Eastern Australia
- ◆ Tooheys Extra Dry
- ◆ Tooheys New
- ◆ XXXX Gold
- ◆ Coopers Lager
- ◆ Pure Blonde
- ◆ Hahn Premium Light
- ◆ Soft Drinks & Orange Juice

Drinks Charged on Consumption

- | | |
|--|----------------|
| ◆ Thomas Mitchell Semillon Sauvignon Blanc | \$25.00/bottle |
| ◆ Thomas Mitchell Cabernet Merlot | \$25.00/bottle |
| ◆ Killawarra Brut & Killawarra Strawberry Dusk | \$25.50/bottle |

Beer

- ◆ Hahn Premium Light - \$4.50
- ◆ Tooheys New- \$5.00
- ◆ XXXX Gold Mid Strength—\$4.80
- ◆ Tooheys Extra Dry—\$5.50
- ◆ Coopers Lager—\$5.50
- ◆ Pure Blonde—\$5.50
- ◆ Crown Lager, Blue Tongue Lager, James Boags Premium, Coopers Pale Ale - \$7.00

Soft Drinks

- ◆ Lemonade, Coca Cola, Diet Coke, Lemon Squash, Orange Juice, Dry Ginger Ale, Tonic Water, Mineral Water & Soda Water
\$4.00 per glass or \$14.00 per carafe
- ◆ 100% fresh pulp free juice \$4.00 per glass or \$18.00 per carafe

Non-Alcoholic Punch

Suitable for approximately 20 people- \$42.50

Spirits

From \$7 per nip (includes mixer)

Quality Hotel NOAH'S On the Beach complements exciting cuisine with an extensive cellar featuring the best Australian and International Wines. Please contact our Function Coordinator for a complete beverage list from which you can create your own package.



GOURMET MENU 1 (2 choices from each course served alternatively)

Entrée

WATERMELON, PROSCIUTTO AND PERSIAN FETA

With a Salad of Mint Leaves, Coriander and a Lime Dressing

SEARED FILLET OF LAMB

On Cauliflower Puree with Caper, Raisin and Sherry Vinegar Dressing

'ADELAIDE HILLS' GOATS CHEESE

Plated with Air Dried Tomatoes, Roquette, Fig Vincotto and Red Onion Jam

SWEET CORN AND CRAB MEAT SOUP

With Chilli Oil and Crispy Basil Leaves

TORTELLINI OF KING PRAWNS

With Salsa 'Puttanesca' and Fine Herbs

Main Course

OVEN ROASTED SCOTCH FILLET STEAK

With Sauté Mushrooms, Dijon Potato Puree and Sauce Béarnaise

FILLET OF TASMANIAN SALMON

On Crushed Kipflers with Fennel and Watercress Salad, Crème Fraiche and an Apple Infused White Wine Vinaigrette

SUPREME OF CHICKEN

On Spanish Style 'Patatas Bravas' with Fresh Green Beans, Lemon Aioli and Chorizo Oil

TARTLET OF HERBED GOURMET MUSHROOMS

With 'Binnorie' Labna Cheese, Asparagus Tips, Steamed Spinach and a Hazelnut and Thyme Beurre Noisette

SOY MARINATED PORK FILLET

With Coconut Rice, Wilted Asian Greens and a Chilli Peanut Glaze

Dessert

CHOCOLATE PRALINE CRÈME BRÛLÉE

Served with Hazelnut Biscotti

MANGO MOUSSE

With Vanilla Bean Shortbread

LEMON TART

Finished with Toasted Meringue and Berry Sauce

RASPBERRY YOGHURT TORTE

With Toasted Almonds

VANILLA BEAN PANNA COTTA

Accompanied by Rose Syrup and a Fresh Strawberry Salad

\$50.00 – per person for 2 courses

\$60.00 – per person for 3 courses

****Minimum 20 people***

GOURMET MENU 2 (2 choices from each course served alternatively)

Entrée

MASTERSTOCK BRAISED SWEET PORK BELLY

With a Green Ginger Caramel Glaze, Apple Slaw and Crackling

ROASTED FILLET OF VEAL

Served Pink with Tasmanian Blue Cheese, Rocket Leaves, Toasted Walnuts and Verjuice Dressing

LIME MARINATED FRESH LOCAL KING PRAWNS

On Betel Leaf with a Vietnamese Inspired Snow Pea and Bean Shoot Salad

SMOKED SALMON AND WHITE ANCHOVIE TERRINE

With Roasted Hazelnuts, Avocado Mousse, Baby Leaves and 'Pukara Estate' Lemon Oil

ROASTED PUMPKIN, PERSIAN FETA AND THYME RAVIOLIS

With Black Olive Oil, Roasted Red Peppers and Snow Pea Tendrils

Main Course

FILLET OF 'GIPPSLAND" BEEF TENDERLOIN

On Steamed Spinach with Olive Oil Roasted Potatoes, Carrot Puree and Red Wine Onions

TWICE COOKED MAPLE GLAZED DUCK LEG

On Sweet Potato with Asparagus Tips, Roasted Pear and Port Wine Jus

OVEN ROASTED BLUE EYE COD FILLET

Wrapped in Prosciutto on Crushed Potatoes with Sauce Vierge and Chervil Sprigs

CHARGRILLED ARTICHOKE, EGGPLANT AND CAPSICUM PITHIVIER

On Cavolo Nero with King Brown Mushrooms and Truffle Marinated Lentils

ROLLED LOIN OF LAMB

With Butternut Pumpkin Puree, Salsa Verde, Oven Dried Truss Tomatoes and Buttered Beans

Dessert

WHITE CHOCOLATE TART

Served with Chocolate Mousse and Marinated Strawberries

TRADITIONAL TIRAMISU

Finished with Espresso Syrup and Hazelnut Praline

SUMMER BERRY PUDDING

Served with Fresh Vanilla Cream

BAILEYS CRÈME BRÛLÉE

Accompanied with a Milk Chocolate and Pecan Spring Roll

PINA COLADA MOUSSE

Served with Fresh Pineapple Salsa

\$55.00 – per person for 2 courses

\$65.00 – per person for 3 courses

****Minimum 20 guests***

CANAPES & PLATTERS

The following packages are based on Chef's selection of the following options

½ hour service	(3 pieces pre dinner only)	@ \$10.00 pp
1 ½ hour service	(5 pieces per person)	@ \$14.00 pp
1 hour service	(8 pieces per person)	@ \$20.00 pp
1.5 hour service	(11 pieces per person)	@ \$26.00 pp
2 hour service	(14 pieces per person)	@ \$32.00 pp
2.5 hour service	(17 pieces per person)	@ \$37.00 pp

The list below are a sample of the type of canapés that may be served.

COLD CANAPES

- ◆ Local Oysters with a Mignonette Dressing
- ◆ Smoked Salmon and Cream Cheese Roulade
- ◆ Dukkah crusted Labna Cheese on Crisp Bread
- ◆ Crab and Avocado Sandwich
- ◆ Beef Carpaccio with Sauté Mushrooms
- ◆ Pork Sang Choy Bao
- ◆ Classic King Prawns with Lime Aioli and Butter Lettuce
- ◆ Grilled Lamb Fillet with Goats Cheese and Fig Chutney
- ◆ Prosciutto Wrapped Asparagus Spears with Hollandaise
- ◆ Chicken and Pistachio Terrine with Tomato Chutney
- ◆ Vine Ripened Tomato with Bocconcini and Basil Pesto
- ◆ Watermelon with Feta and Prosciutto
- ◆ Tomato Gazpacho Shooter with Olive Crisps
- ◆ Crispy Pork Belly with Chilli Caramel Glaze and Thai Herbs
- ◆ Goats Curd with a Pear and Walnut Salad

HOT CANAPES

- ◆ Baked Baby Potatoes with Sour Cream and Salmon Caviar
- ◆ Sweet Corn and Basil Soup with Chilli Oil and Prosciutto Dust
- ◆ Chilli Salted Squid with Aioli and Fresh Lime
- ◆ Whiting Goujons with a Lemon and Caper Mayonnaise
- ◆ Veal Tortellinis with Tomato Salsa and Pesto
- ◆ Chicken and Prawn Wantons with Lemongrass and Chilli
- ◆ Pork Dumplings with Ponzu Sauce
- ◆ Arancini Balls with Aioli
- ◆ Pumpkin, Spinach and Blue Cheese Petite Quiches
- ◆ Tomato, Goats Cheese and Prosciutto Scrolls
- ◆ Tempura Prawns with Wasabi Aioli
- ◆ Chorizo Sausage and Tomato and Zucchini Tartlets
- ◆ Japanese Kara Age Chicken with Soy Dipping Sauce
- ◆ Teriyaki Salmon Brochettes with Toasted Sesame Seeds
- ◆ Dukkah Crusted Lamb Brochettes with Harissa Yoghurt
- ◆ Pesto and Parmesan Cheese Twists

PLATTERS

Suitable for 10 people— Chefs Seasonal Selection

- ◆ **Crudité:** \$45 per platter (Vegetable Sticks & Dips)
- ◆ **Fresh Sliced Fruit:** \$50 per platter
- ◆ **Sandwich:** \$65 per platter
- ◆ **Hot Finger Food:** \$80 per platter
- ◆ **Cheese:** \$60 per platter
- ◆ **Antipasto:** \$70 per platter



Leisure and Team Building Activities to Consider...

Newcastle Surf Club

Have fun ON the beach... your own chef will provide you with a gourmet barbecue. Delegates can play beach volleyball, surf and then dance the night away. Club capacity 80.

Tai Chi, Aerobics and Pilates on the Beach

There is no better way to start your morning than a session of Tai Chi, Aerobics or Pilates on the Beach. We can arrange a fully qualified instructor to meet your group on the beach – just a few steps away!

Stockton Sand Dune Adventures

A unique range of adrenaline-charged adventures are available in a breath-taking mini desert setting. Inimitable team building activities are available on the largest moving coastal sand mass in the Southern Hemisphere. Enrich your delegates with an adventure catering to varied involvement levels.

Dunes To Dolphins Tour

Four-wheel drive along Stockton beach and across 30m high sand dunes, view the Sygna wreck and WWII sites, discover Tin City & dig for pipis. Sand Board down massive dunes, lunch at one of Nelson Bay's great cafes, cruise the bay to get up close & personal with Port Stephens resident dolphins. Visit a winery for a private tasting.

Moonshadow Cruises

Moonshadow cruises offer private charters and scheduled cruises between November and May each year. As an after meeting relaxation or pre dinner cocktail event, cruise the ever changing water ways of Newcastle Harbour.

Hunter Water Experiences

Want a thrill ride? An inflatable speedboat on Newcastle Harbour provides delegates with an action packed, fun filled activity. Experience Harbour Highlights, Beautiful Beaches, Historic Morpeth or you can even create your own experience and maybe include a surfing safari.

Hunter Valley Wine Tasting & Tours

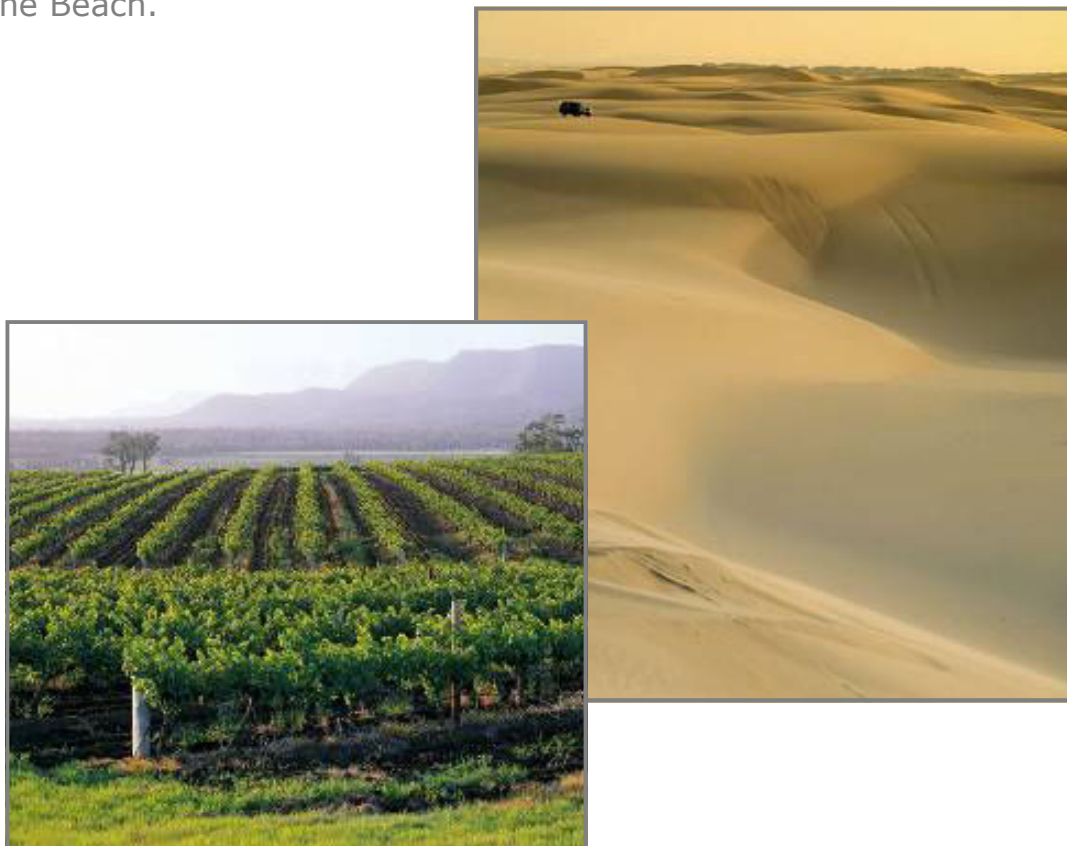
Quality Hotel NOAH'S On the Beach can bring the Hunter Valley to the Hunters' Coast by offering private wine tasting from the Hunter Valley's leading vineyards, without even leaving the picturesque setting of Newcastle Beach. Private bus tours can also be arranged for those groups who wish to experience the vineyards first hand.

Newcastle's Famous Tram

As proud supporters of Newcastle's Famous Tram there is no better way to discover the unique attractions of Australia's sixth largest and second oldest city. Experience the beauty of Newcastle, as well as the astonishing blend of history and lifestyle that makes up this splendid city. Enjoy a 45 minute journey through Newcastle's major attractions. Private tours can be arranged.

Golf

Why not include a round of 18-holes of golf on one of the Hunter Region's famous championship golf courses, easily accessible from Quality Hotel NOAH'S On the Beach.



FUNCTIONS TERMS & CONDITIONS

Thank you for choosing Quality Hotel NOAH'S On the Beach (the Hotel) as the venue for your event. To confirm your event, please sign your agreement to the following Terms and Conditions and return with your deposit.

1. Confirmation Of Booking:- Bookings are confirmed only when a deposit has been paid, equal to the amount of the total Room Hire, along with a signed copy of these terms and conditions.

2. Choosing Your Menu:- In order to meet your catering requirements, the Hotel requires a minimum of two (2) weeks notice for menu selections. Menus are subject to change.

3. Confirmation of Final Arrangements:- Accurate attendee numbers, beverage selections and seating plans must be confirmed at least seven (7) days prior to your function. The Hotel will charge for the number confirmed at this time, even if fewer attend. Any alterations requested within the seven (7) days cannot be guaranteed and a surcharge may apply.

4. Function Room/s:- Room Hire fees cover from the start to the finish time confirmed for your event. Events that exceed eight (8) hours will incur an additional room hire fee. The hotel reserves the right to assign an appropriate alternate room for your function at their discretion. You are required to vacate your function room at the time specified on your banquet event contract. All day functions must finish and vacate the room by 5pm. Function extending after 5pm will incur evening room hire fees, and are subject to availability.

5. Surcharges:- If confirmed room hire times are extended additional room hire charges will apply. Extension of time must be confirmed by prior arrangements. A surcharge of 10% will apply to the total cost of the event on Public Holidays. On Sundays of long weekends, functions must end by 11pm or a 10% surcharge will apply.

6. Function Cancellations:- Cancellations must be notified in writing and refunds will be based on the following:

- **Sunday - Friday Functions:** Notification of cancellation more than sixty (60) days prior to the event date will result in a full refund of deposit dependant on the space being re-sold. More than thirty (30) days but less than sixty (60) days, 50% deposit refunded only if the space is re-sold. No refund will be made, due to costs incurred, for notice of thirty (30) days or less.
- **Saturday Functions:** Notification of cancellation more than one hundred and twenty (120) days prior to the event date will result in a full refund. More than sixty (60) days but less than one hundred and twenty (120) days full refund of any deposit dependant on the space being re-sold. More than thirty (30) days but less than sixty (60) days, 50% refund of any deposit dependant on the space being re-sold. No refund will be made for notice of thirty (30) days or less.
- The Hotel reserves the right to charge full room hire & catering costs for a cancellation of seven (7) working days or less.

7. Accommodation Cancellations:- Cancellations must be notified in writing and refunds will be based on the following:

- Notification of cancellation of rooms more than thirty (30) days prior, will receive a full refund.
- Notification of cancellation less than thirty (30) but more than seven (7) days will incur first nights accommodation, unless rooms are resold.
- Notification of cancellation of rooms less than seven (7) days full stay will be charged, unless rooms are resold..

8. Payment Of Account:-

- Private functions must have confirmed numbers pre-paid at least seven (7) days prior to the event. Additional costs incurred during event must be paid on departure.
- Company events—balance must be prepaid or paid by credit card on departure. In the event that a seven day account has been approved, an invoice will be issued. If payment is not received within seven (7) days, the hotel reserves the right to add interest charges to the account at the rate of current bank overdraft interest. Accounts outstanding after fourteen (14) days will be turned over to a collection agent who will add their fees to the account. Payment of your account will be accepted by cash, company or bank cheque, EFT or Credit Card, No personal cheques

9. Price Variations:- The Hotel will endeavour to honour all quoted prices however, prices are subject to change at any time. Where children's prices are referred to, a child is considered to be under the age of thirteen (13) years.

10. Damage:- Clients are financially liable for any damage sustained to the Hotel property whether by their own action or through the action of their guests, contractors or sub-contractors. The Hotel does not allow any item to be nailed, screwed, stapled or adhered to any wall, door or other surface or part of the Hotel, as you will be responsible for damage to any surfaces. The use of naked flame candles is not permitted unless the flame of the candle is enclosed. Confetti and small glitter is not permitted. Cleaning charges will apply if these items are used.

11. Signage:- No signage is to be displayed in public areas of the Hotel, without approval by the Hotel's management.

12. Insurance:- The Hotel takes no responsibility for loss or damage to the property of clients, guests or their contractors. We recommend you arrange your own insurance. It is also the responsibility of the client to provide personal insurance cover for your employees, guests and contractors. In addition the Hotel can accept no responsibility for any personal injury incurred externally to the property.

13. Responsible Service Of Alcohol:- The Hotel upholds the principles of responsible service of alcohol. It is an offence to supply liquor to persons under the age of 18 years and the penalty is severe. Clients are asked to ensure that under age persons amongst their guests are not supplied with liquor. Our staff will refuse to serve liquor in any case where the person is suspected of being under age until photographic identification can be produced. Service will be refused to any persons who show signs of intoxication. Due to licence requirements we are unable to allow any liquor to be brought onto or removed from the premises.

14. Advertising:- The client must seek approval from management prior to any advertising of the Hotel or Jonah's On the Beach Restaurant in any form of media. The correct name and company logo must be obtained from the Hotel for use in advertisements. Any unauthorised use of the Hotels name will result in management requesting the advertisement be pulled from the media.

15. Miscellaneous:- Strike, lockout, fire, water damage, delivery restrictions or other circumstances outside the control of the Hotel which make it impossible for the Hotel to fulfil the agreement, entitle the Hotel to cancel the arrangement without any responsibility to reimburse indemnification or any other compensation to the customer. The Hotel reserves the right to:- exclude or remove from the premises any objectionable persons and guest property without liability; relocate function space; cancel the function if the management of the Hotel is of a belief that the function will affect the smooth running of the Hotel business either in regard to security, reputation or is objectionable in the eyes of the law of the state.



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